



# Oasis Academy Boulton

*Experiences, Nurture, Success*

## STUDENT ADMISSION FORM

**THIS FORM SHOULD BE RETURNED TO THE MAIN OFFICE BETWEEN 3:45PM AND 4:15PM EVERY WEDNESDAY OR THURSDAY (UNLESS YOU ARE TOLD OTHERWISE) WITH THE FOLLOWING PROOF.**

- Birth Certificate / Passport / Asylum card
- Proof of address (Within the last 3 months)
- Proof of any benefits

**PLEASE COMPLETE THIS FORM IN BLOCK CAPITAL LETTERS**

**Welcome to Oasis Academy Boulton. All schools are required by law to keep on record details of children admitted.**

*The Academy, is part of Oasis Community Learning (OCL). OCL collects and processes personal data. Personal data is any information that can lead to the identification of a specific individual*

*Data we collect relates to various groups of data subjects (i.e. individuals) including parents, carers, students, siblings, our employees, volunteers and others involved in the life of the Academy. Data is collected for a variety of purposes including legal and educational obligations, as well as statistical reporting. Some personal information we process is required to meet these obligations, whilst other information we process requires the specific consent of the individual and is optional and these circumstances are clearly indicated where relevant. The data is retained and managed in accordance with the OCL Data Protection and associated policies. More information about the processing of data within OCL can be found on the Academy and OCL websites within the Privacy Notice or can be obtained by contacting the Academy directly on 01214644228 or [enquiry@oasisboulton.org](mailto:enquiry@oasisboulton.org)*

**IT IS IMPORTANT THAT THE INFORMATION WE HOLD ABOUT YOU/YOUR CHILD IS CORRECT, THEREFORE SHOULD ANY OF THIS INFORMATION CHANGE IN THE FUTURE PLEASE ENSURE THAT YOU CONTACT THE ACADEMY ASAP.**

### STUDENT DETAILS

Legal first name	As stated on birth certificate		
Middle name(s)	As stated on birth certificate		
Legal surname	As stated on birth certificate		
Preferred first name			
Preferred surname			
Date of birth	DD/MM/YYYY	Male <input type="checkbox"/>	Female <input type="checkbox"/>

**EVIDENCE OF YOUR CHILDS DATE OF BIRTH MUST BE PROVIDED WHEN SUBMITTING THIS FORM**




### CHILDS HOME ADDRESS




House name/no		Street	
Town		City	
Postcode		Date moved in	DD/MM/YYYY




**PROOF OF ADDRESS MUST BE PROVIDED WHEN SUBMITTING THIS FORM**




**THE SCHOOL MUST BE NOTIFIED OF ANY CHANGE OF CONTACT  
INFORMATION IMMEDIATELY**




SIBLINGS			
Forename		Surname	
DOB		Name of school (if any)	
SIBLINGS			
Forename		Surname	
DOB		Name of school (if any)	
SIBLINGS			
Forename		Surname	
DOB		Name of school (if any)	
SIBLINGS			
Forename		Surname	
DOB		Name of school (if any)	

PARENTAL CONTACT DETAILS – PRIORITY 1			
Parent/Guardian			
Full name	Mr/Mrs/Miss/Ms/Other	 Home	
Address		 Mobile	
		 Work	
		Email	
Relationship to child	Mother/Father/Legal guardian/Family member		

PARENTAL CONTACT DETAILS – PRIORITY 2			
Parent/Guardian			
Full name	Mr/Mrs/Miss/Ms/Other	 Home	
Address		 Mobile	
		 Work	
		Email	
Relationship to child	Mother/Father/Legal guardian/Family member		

EMERGENCY CONTACT 3			
Parent/Guardian			
Full name	Mr/Mrs/Miss/Ms/Other	 Home	
Address		 Mobile	
		 Work	
		Email	
Relationship to child	Mother/Father/Legal guardian/Family member		

EMERGENCY CONTACT 4			
Parent/Guardian			
Full name	Mr/Mrs/Miss/Ms/Other	 Home	
Address		 Mobile	
		 Work	
		Email	
Relationship to child	Mother/Father/Legal guardian/Family member		

EMERGENCY CONTACT 5			
Parent/Guardian			
Full name	Mr/Mrs/Miss/Ms/Other	 Home	
Address		 Mobile	
		 Work	
		Email	
Relationship to child	Mother/Father/Legal guardian/Family member		

Please provide us with a password that will be used when an adult not named above or hasn't collected before will collect your child from school. Please note you will need to contact the Academy office on the day of this collection.	
E.g. Football, Princess, red123	
I confirm I have sought permission from the above contacts for their details for use only in an emergency.	Yes / No
<b>THE SCHOOL MUST BE NOTIFIED OF ANY CHANGE OF CONTACT INFORMATION IMMEDIATELY</b>	

MEDICAL/DIETARY	
Doctors Name	

<b>Medical practice</b>	
<b>Address</b>	
<b>Telephone number</b>	
<b>NHS Number</b>	
<b>Blood group</b>	
<b>Does your child have a care plan?</b>	YES / NO
<b>Does your child have any of the following or ever suffered from one of the following</b>	
<b>Asthma</b>	YES / NO
<b>Sight/hearing impairments</b>	YES / NO
<b>Heart condition</b>	YES / NO
<b>Fits, Fainting or blackouts</b>	YES / NO
<b>Severe headaches</b>	YES / NO
<b>Diabetes</b>	YES / NO
<b>Allergies to known drugs</b>	YES / NO
<b>Allergies to pollen, dust, insect stings (Anaphylactic shock)</b>	YES / NO
<b>Other illness or disability</b>	YES / NO
<b>If you have answered YES to any of the above, please give full details below</b>	
<b>Please indicate below if your child uses any of the following</b>	
<b>An inhaler</b>	YES / NO
<b>An Epi Pen</b>	YES / NO
<b>Glasses</b>	YES / NO
<b>Hearing aid</b>	YES / NO
<b>Please give details of other general health issues your child may have or details of any prescribed medicines that your child may take.</b>	
<b>Are any of the following agencies involved with your child?</b>	
<b>Physiotherapy</b>	YES / NO
<b>Speech therapy</b>	YES / NO
<b>Occupational therapy</b>	YES / NO
<b>Other</b>	YES / NO
<b>If other, please specify below</b>	

<b>SPECIAL EDUCATIONAL NEEDS OR DISABILITIES (SEN/D)</b>	
<b>Does your child have any Special Educational Needs or a disability</b>	YES / NO
<b>If yes, please give details below</b>	
<b>DIETRY NEEDS</b>	
<b>Does your child have an allergy/intolerance to any the food items below? This should be medically diagnosed by a doctor.</b>	
Eggs	YES / NO
Milk	YES / NO
Fish	YES / NO
Peanuts Tree nuts, namely almonds, hazelnuts, walnuts, cashews, pecans, brazils, pistachios, macadamia nuts, sesame seeds or Queensland nuts	YES / NO
Sea food i.e. crustaceans - crab, lobster, crayfish, shrimp, prawn molluscs, i.e. mussels, oysters, squid	YES / NO
Soya	YES / NO
Cereals containing ten, namely wheat (such as spelt, Khorasan wheat/kamut), rye, barley, oats, or their hybridised strains	YES / NO
Strawberries	YES / NO
Celery and celeriac	YES / NO
Mustard	YES / NO
Other Halal foods only, No beef, No pork, Vegetarian	
<b>ETHNIC MONITORING</b>	
<b>White</b>	
White – English	White – Irish
White – Welsh	White – Scottish
White - European	White - Other
<b>Mixed</b>	
White and black Caribbean	White and Indian
White and black African	White and Chinese
White and Pakistani	Black and Other
Asian and Other	Chinese and other
Other Pakistani	Mixed other
<b>Asian and Asian British</b>	
Indian	Banglabeshi
Mirpuri Pakistani	Other Asian
Kashmiri Pakistani	Other Pakistani

<b>Black and Black British</b>	
Black Caribbean	Black Somali
Black African	Other Black
<b>Chinese</b>	
<b>I do not wish an ethnic background category to be record</b>	
What language does your child speak at home?	
Does your child speak English?	YES / NO
If YES, are they fluent in English	Little English / Fluent
Is your child bilingual (can they speak more than one language?)	YES / NO
If YES, please give details of other languages they speak	

<b>PARENTS SERVING IN THE ARMED FORCES</b>
Any child's parent(s) who are currently serving in the Armed Forces will attract an additional Pupil Premium funding.
Service Children in Education (children with Parent/Guardians in military unit)
YES / NO / UNKNOWN

<b>CHILDREN ADOPTED FROM CARE OR WHO HAVE LEFT CARE</b>	
If your child has been adopted from care or has left care, please indicate below, they may be entitled to attract additional funding for the academy via the Pupil Premium grant.	
Description of previous type of care	Tick
Ceased to be looked after through adoption	
Ceased to be looked after through a special guardianship order	
Ceased to be looked after through a residence order	
Ceased to be looked after through a child arrangement order	

What country was your child born in?			
Childs passport number (Non UK Citizens)			
What date did your child arrive in the UK?			
DD/MM/YYYY			
What is your Childs religion?			
Boarder Status	Not a boarder		Boarder
Traveller/Gypsy	Not a traveller/gypsy		Traveller/gypsy
This information has been provided by the			
Parent		Carer	Child

<b>PUPIL PREMIUM ENTITLEMENT</b>
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Do you give permission for the Academy to check if your child is eligible for pupil premium entitlement/free school meals?	YES / NO
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Pupil Premium is additional funding that the academy can receive to support students who are or have been entitled to Free School Meals in the last six years. Entitlement to Free School Meals is based on the parent/carer receiving any of the following:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part 6 of the Immigration and Asylum Act 1999
- The guaranteed element of State Pension Credit
- Child Tax Credit (as long as you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on (paid for four weeks after you stop qualifying for Working Tax Credit)
- Universal Credit

To ensure your child is receiving their full entitlement we can check on your behalf, via a third party (Link2ICT online FSM Checker).

Childs First Name	
Childs Surname	
Childs date of birth	DD/MM/YYYY
Parent/Carer full name	Mr/Mrs/Miss/Ms/Other
Parent/Carer Date of birth	DD/MM/YYYY
Parent/Carer National insurance number Or Asylum seeker number	
I declare that I have parent responsibility for the child named on this form	YES / NO
Parent/Carer Signature	
Relationship to child	

<b>MEAL PATTERNS</b>	
I would like my child to have a school meal	YES / NO
I would like to provide my child with a healthy packed lunch	YES / NO
I would like my child to come home for lunch and agree to collect them	YES / NO

<b>PREVIOUS SCHOOL HISTORY</b>	
School name	
Address	
Telephone number	
Please tell us the reason for the change of school	
Has your child ever been excluded (fixed or permanent) from their current or previous school? If yes, please give details.	YES / NO
What is your child's current percentage attendance?	%
Do you have a support worker?	YES / NO
Details of support worker (if any)	
Name and contact details	
Are you or have you ever been known to Social services?	YES / NO
If yes, please provide details	
Please include name and contact details of social worker	



PERMISSIONS				
I agree that if any information changes (contact numbers or addresses) I will inform the school	YES / NO			
I give consent for staff to change my child if they have wet/soiled themselves (Early years students only)	YES / NO			
MEDICAL				
I give consent for my child to be given first aid by a trained member of staff onsite or off-site where necessary	YES / NO			
I give consent for my child to receive urgent medical treatment if necessary. i.e. Contacting paramedics/ambulance	YES / NO			
PHOTOGRAPHS				
<p>From time to time, the academy will take photographs and videos of your child's learning experiences during the school day, and also whilst out on educational visits or at special events that take place. We capture photographs and videos to show the wider life of the academy. These images may include pictures/videos of you or your child, both individually or as part of a group. The academy would like to make use of these images for various purposes including displays around the academy, promotional and other marketing materials (i.e. website, school newsletter, social media etc.). Please indicate your consent for the use of these images and videos for the purposes mentioned by ticking the boxes in the grid below:</p>				
	Material will be used Internally within the academy (e.g. class displays)	Material will be used for External Print Publications (e.g. academy prospectus)	Material used for Academy/OCL Website	Material used for Academy/OCL Social Media
<b>I agree for the academy to take Photographs of:</b>	Child <input type="checkbox"/>	Child <input type="checkbox"/>	Child <input type="checkbox"/>	Child <input type="checkbox"/>
	Parent /carer <input type="checkbox"/>	Parent /carer <input type="checkbox"/>	Parent /carer <input type="checkbox"/>	Parent /carer <input type="checkbox"/>
<b>I agree for the academy to film/Video:</b>	Child <input type="checkbox"/>	Child <input type="checkbox"/>	Child <input type="checkbox"/>	Child <input type="checkbox"/>
	Parent /carer <input type="checkbox"/>	Parent /carer <input type="checkbox"/>	Parent /carer <input type="checkbox"/>	Parent /carer <input type="checkbox"/>
CONSENT FOR ACADEMY MARKETING ACTIVITIES				
<p>We would like to send you communications periodically about events and activities that form part of the extended wider life of the school community. This may include fundraising appeals, information about events, and promotional activities i.e. <b>summer fayre, non-uniform days, parent workshops, book fayres</b> etc.). If you would like to receive such communication, please indicate how you would like the academy to notify you of these events/promotions: Please tick all that apply.</p>				
Email	YES / NO			
Phone	YES / NO			
Postal Mail	YES / NO			
Text message	YES / NO			
Newsletter	YES / NO			

## CONSENT FOR HUB MARKETING ACTIVITES

We would like to send you communications periodically about events and activities that form part of the extended wider life of the school community. This may include fundraising appeals, information about events, and promotional activities i.e. summer fayre, non-uniform days, parent workshops, book fayres etc.).

If you would like to receive such communication, please indicate how you would like the academy to notify you of these events/promotions: Please tick all that apply.

	Email	Phone	Post	SMS/Text
Oasis' work in the local community				
Oasis' work in rest of the UK				
Oasis' work outside of the UK				

## REFERRALS ACROSS THE OASIS FAMILY

The Academy is part of Oasis Community Learning, which is itself part of a wider group of charities that make up the Oasis Family. We would like to send you communications periodically about events and activities that form part of Oasis's wider work in the local community, in the UK and around the world. This may include fundraising appeals, information about events, and promotional activities.

I consent for you to share my information within the Oasis family in the UK as required in case of such referrals	YES / NO
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## EDUCATIONAL VISITS / TRIPS

The Academy would like to seek your consent for the following: **School Trips and Other Off-Site Activities**

By providing the information in the consent section of this form you give permission for OCL to use the information for the purposes specified. OCL will not use this information for other purposes or pass the information to third parties or other organisations without seeking further permissions from you, or unless we are legally compelled to do so. You can choose to withdraw this consent at any time by contacting the Academy on: 01214644228, Email: [enquiry@oasisboulton.org](mailto:enquiry@oasisboulton.org).

We will seek to refresh this consent from time to time to ensure that you are still happy for us to process this information. If we do not get your consent within three years from the date on this application then consent will be withdrawn.

Written parental consent will still be requested from you for the majority of off-site activities offered by the academy, for example, year group visits to local amenities (educational visits/activities are part of the school's curriculum and usually take place during the normal school day)

School trips and other off-site activities are an important part of the learning experience for your child whilst at the Academy.

Do you agree for your child:	
To take part in school trips and other activities that take off school premises	YES / NO
<b>CONSENT FOR PARENTAL GUIDANCE FILMS</b>	
I give consent for my child to watch PG films at the Academy	YES / NO

## AGREEMENTS

### Home-Academy Agreement

#### Vision and Ethos

Oasis' vision is one of community transformation. It is about people, aspirations, opportunity, education, employment and enterprise. It is about creating safe and inspiring local neighbourhoods. Places where people feel safe, happy and proud to live, learn and work alongside one another, where every person is valued and can reach their full potential.

There are five core values at the heart of the Oasis Ethos:

- A passion to include everyone
- A desire to treat everyone equally, respecting differences
- A commitment to healthy and open relationships
- A deep sense of hope that things can change and be transformed
- A sense of perseverance to keep going for the long haul

In our Academy we wish to create a culture of learning within a secure, caring and stimulating environment, where pupils are happy, enthusiastic, motivated and ambitious. We encourage mutual respect, support and collaboration between all adults and pupils, both within the academy and the wider community.

This can be done most effectively when all staff, parents and pupils understand their responsibilities and work together towards the same goals, as detailed in our home/academy agreement.

#### Working in Partnership for Success

**Together** we will Value one another as partners with our pupils. Listen to and support each other in our aim to provide the best education for our pupils.

#### The Academy will:

- Maintain a high standard of education, keeping in line with national government requirements, within a balanced curriculum.
- Care for each child's safety and well-being.
- Endeavour to meet the requirements of pupils whatever their needs to achieve their full potential.
- Ensure that each classroom is a positive and stimulating learning environment.
- Set homework to extend the curriculum work from class
- Teach pupils to develop a positive attitude towards everyone regardless of difference in gender, race, culture, belief, values, age, and need.
- Help pupils to understand their role in the local community.
- Communicate effectively and sensitively with parents through:

- Regular meetings to discuss the progress of pupils, indicating strengths and areas for development through individual targets.
- Provide prompt information about behaviour or class work that may be a cause for concern or celebration.
- Provide clear information about homework tasks.
- Provide short training sessions on supporting pupils at home in specific curriculum areas.
- Provide opportunities for parents to become involved in academy life.
- Provide information to parents about academy activities through regular newsletters, open days, meetings and the annual report.
- Make available all relevant academy policies, for information.
- Follow and promote the 9 habit character development programme that forms the basis of Oasis' highly successful students and staff development programme.

**The parents/carers**

**I/We will:**

- Ensure that my child attends regularly and on time (and provide a note of explanation if my child is absent)
- Make sure pupils wear suitable clothing in line with the academy's code of dress and that the PE/games kit is brought to academy each week.
- Support their pupils with homework tasks and ensure homework is returned within the set time.
- Attend termly consultations with the class teacher.
- Support and work with the academy in any behaviour management programmes as outlined in the Academy policy.
- Work in partnership with the academy to develop positive attitudes towards those from different cultures and races and with different feelings, values and beliefs.
- Let the academy know of any concerns that may affect their pupil's work or behaviour at academy or ability to do homework.
- Read and act upon any information sent home.
- Encourage other opportunities for home learning.
- Support the academy in fundraising and other activities.
- Foster a positive attitude towards education and the academy and use discretion when discussing issues or grievances in front of pupils, as these may have a negative effect on their outlook
- Contribute to the character development programme by following the Oasis 9 Habits. Considerate, compassionate, humble, joyful, honest, hopeful, self-controlled, patient and forgiving.
- The academy operates a zero tolerance policy. I agree I will speak to all members of staff in a respectful manner. I will resolve any issues calmly and I understand any abusive, violent or aggressive behaviour towards any member of staff will be reported to the police and you may be banned from our premises.

**Parent/Carer name/signature**

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**The pupil:**

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**I will:**

- Respect other's culture, race, feelings, beliefs and values.
- Follow the Academy's behaviour system and behave in a safe way
- Accept responsibility for the things I do
- Work hard in class and on my homework
- Ask for help when I need it
- Be kind and speak politely to everyone in the academy
- Take good care of the building, equipment and academy grounds
- Be helpful
- Tell a member of staff if I am worried or unhappy
- Make sure that I take home all academy letters.
- Follow all the 9 habits. Considerate, compassionate, humble, joyful, honest, hopeful, self-controlled, patient and forgiving.

**As a student I will:**

- Strive to attend the Academy every day and arrive on time.
- **'Work Hard'** every day and always try my best.
- **'Look Smart'**, wearing correct uniform and conducting myself in a sensible and orderly manner at all times.
- **'Be Nice'** at all times, showing respect to adults and treating others in the manner that I would expect to be treated.
- Give letters and other information from the Academy to my parent/carer.
- Accept responsibility for the things I say and do, and tell a member of staff if I am worried or unhappy.
- Make positive choices and get involved in all Academy activities.

Take good care of the building, equipment and Academy grounds.

**Student Name/Signature**

Child to write name

**Signed**

Parent/Carer

**ICT User Agreement**

As part of the National Curriculum, All students will use computer facilities including internet access as an essential part of their learning. Both the student and their parents/carers, are requested to sign the User agreement to show that you have all read, understood and agreed with the Oasis Community Learning E-Safety Policy - A copy is available on our website [www.OasisAcademyBoulton.org](http://www.OasisAcademyBoulton.org) .

**Student Agreement**

- I have read and I understand the Oasis Community Learning E-Safety Policy
- I will use the computer, network, Internet access and other new technologies in a responsible way at all times and as directed by the staff at Oasis Academy Boulton
- I know that network, Internet access and email traffic will be monitored to ensure the safeguarding of all students and staff within the academy
- I will report any misuse and anything inappropriate immediately to a member of staff
- I will not use a mobile phone, tablet or other electronic device on academy premises

<ul style="list-style-type: none"> <li>I will not attempt to bypass or circumnavigate the safeguarding procedures and systems that the academy has in place</li> </ul>	
<b>Student Name/Signature</b>	Child to write name
<b>Signed</b>	Parent/Carer

**PARENTAL CONSENT – ICT USER AGREEMENT**

I agree that my son/daughter’s work may be electronically published	YES / NO
I also agree that educational images and videos that include my son/daughter may be published for <b>internal use</b> by Oasis Community Learning.	YES / NO
I also agree that educational images and videos that include my son/daughter may be published for for use in <b>external media</b> i.e. newspaper articles promoting the academy or on OCL’s social media.	YES / NO
I have read and understood the Oasis Community Learning E-Safety policy and give permission for my son/daughter to <b>access the Internet</b> .	YES / NO
I understand that the academy will take all reasonable precautions to ensure that pupils cannot access inappropriate materials	YES / NO
I will take responsibility that my son/daughter abides by the academy rules when using ICT equipment and understand that mobile phones and other electronic devices are the responsibility of my child and brought onto the premises at their own risk.	YES / NO
I understand that mobile phones and other personal electronic equipment should be stored in your child’s bag or secured locker at all times during the day and if they are seen at all during the school day they will be confiscated	YES / NO

**As an Academy we will:**

- Actively promote our values of inclusion, equality, hope, healthy relationships, and perseverance in all of our actions.
- Provide a high quality education for all students which enables them to develop their personal talents and achieve their personal best.
- Offer a broad, balanced, differentiated curriculum, characterised by high quality learning experiences.
- Provide a safe, caring, orderly, well-disciplined and supportive environment, which promotes learning.
- Set work that is challenging, yet suitable to the age and ability of the student.
- Contact parents/carers if there is a concern regarding attendance or punctuality.
- Keep you regularly informed of your child’s progress.
- Provide information and keep you up to date with progress and developments through the website and newsletters.
- Inform or consult parents/carers as appropriate on issues of Academy policy.
- Listen to your views and respond to any concerns or complaints.

**Mrs Shilpa Rathore**  
Principal, Oasis Academy Boulton.



## UNIFORM AGREEMENT

To provide clarity, here are some explicit guidelines on our uniform expectations. Please note the expectations and return a signed copy of this agreement for your child's file.

### Jumpers/Cardigans

- Royal Blue branded Academy jumper/cardigan must be worn to school every day. All Year 6 students will wear a Black branded Academy jumper.

### Trousers & Skirts

- Charcoal grey trousers/skirt/pinafore/shorts/culottes.
- Blue and white chequered summer dress (optional).

### Polo Shirt

- White polo shirt.

### Shoes & Socks

- Only plain flat black shoes (no trainers or black trainers allowed)
- White socks or grey tights.

### PE Kit

- Black shorts
- Black tracksuit for colder weather (hoody and jogging bottoms)
- Trainers for Year 1 to Year 6 students
- Black Plimsolls for students in Nursery to Reception

### Jewellery & General Appearance

- 1 pair of small stud earrings (only in circumstances where ears have just been pierced)
- No make-up
- Religious head dress in plain black only
- No false nails or nail varnish
- No beads/coloured braids in hair
- No religious bangles/bracelets/necklaces
- No patterns/tramlines or haircuts lower than Grade 1

Children must also have a coat in school every day.

\*All items of clothing must be, clearly labelled with your child's name/class. The Academy will not take responsibility for lost items of clothing.

**I agree to adhere to the Academy Uniform Policy.**

<b>Student Name/Signature</b>	Child to write name
<b>Signed</b>	Parent/Carer



## SUPPLEMENTARY PRIVACY NOTICE

### Introduction

Oasis Academy Boulton is part of Oasis Community Learning, a multi academy trust. Oasis Community Learning sets out how it collects, uses and stores personal data in a full and detailed privacy notice which applies to the data processed by the academy and can be found on the academy website by following the 'PrivacyPolicy' link at the bottom of the homepage, or can be obtained from the academy office. It can also be obtained by visiting <https://www.oasiscommunitylearning.org/privacy-policy>

This document sets out some specific supplementary information that only applies to Oasis Academy Boulton and should be read in conjunction with the full Privacy Notice described above. Oasis Community Learning including Oasis Academy Boulton is committed to protecting the privacy of the individuals whose data we process and to undertaking all data processing in a lawful, open and transparent way.

### Requesting access to your personal data

Under data protection legislation, anyone we hold information about has the right to request access to information about the data that we hold about them. To make a request for access to your personal information, contact:

Serenna Lilly  
Data Protection Lead (DPL)  
Oasis Academy Boulton  
Boulton Road  
Handsworth  
Birmingham B21 0RE  
Tel: 01214644228  
[enquiry@oasisboulton.org](mailto:enquiry@oasisboulton.org)

Or you can contact the Oasis Community Learning Data Protection Officer:

Sarah Otto  
Data Protection Officer (DPO)  
Oasis Community Learning  
Interchurch House,  
35-41 Lower Marsh,  
London,  
SE1 7RL  
020 7921 4200  
[DPO@Oasisuk.org](mailto:DPO@Oasisuk.org)

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and claim compensation for damages caused by a breach of the Data Protection regulations



If you have a concern about the way we are collecting or using your personal data, we request that you raise your concern with us in the first instance using the contact information above. Alternatively, you can contact the Information Commissioner's Office at <https://ico.org.uk/concerns/> or via their help line on 0303 123 1113.

### **Supplementary information about how we use Personal Data in Oasis Academy Boulton**

Details of the data processing that occurs in Oasis Academy Boulton can be found in the Oasis Community Learning Privacy Notice which can be found on the academy website, can be obtained from the academy office or can be downloaded from the Oasis Community Learning website at <https://www.oasiscommunitylearning.org/privacy-policy>. Oasis Academy Boulton makes use of personal data in the following additional ways and for the following additional purposes:

#### **Pupil Information**

##### [How we use pupil Information](#)

- See Oasis Community Privacy Notice

##### [Why we collect and use pupil information](#)

- See Oasis Community Privacy Notice

##### [Collecting pupil personal data](#)

- See Oasis Community Privacy Notice

##### [Storing pupil personal data](#)

- See Oasis Community Privacy Notice

#### **[Who we share pupil data with](#)**

In addition to those stated in the OCL Privacy Notice, we routinely share pupil information with:

- [The pupil's family and representatives](#)
- [Educators and examining bodies](#)
- [Suppliers and service providers – to enable them to provide the service we have contracted them for](#)
- [Financial organisations](#)
- [Our auditors](#)
- [Survey and research organisations](#)
- [Health authorities](#)
- [Security organisations](#)
- [Health and social welfare organisations](#)
- [Professional advisers and consultants](#)
- [Charities and voluntary organisations](#)
- [Police forces, courts, tribunals](#)
- [Professional bodies](#)

## **Parent's, Carer's and Guardian's Information:**

### [How we use Parent's, Carer's and Guardian's Information](#)

### [Why we collect and use Parent's, Carer's and Guardian's information](#)

- See Oasis Community Privacy Notice

### [Collecting Parent's, Carer's and Guardian's personal data](#)

- See Oasis Community Privacy Notice

### [Storing Parent's, Carer's and Guardian's personal data](#)

- See Oasis Community Privacy Notice

### [Who we share Parent's, Carer's and Guardian's data with](#)

In addition to those stated in the OCL Privacy Notice, we routinely share parent, carer and guardian information with:

- Suppliers and service providers – to enable them to provide the service we have contracted them for
- Financial organisations
- Our auditors
- Survey and research organisations
- Health authorities
- Security organisations
- Health and social welfare organisations
- Professional advisers and consultants
- Charities and voluntary organisations
- Police forces, courts, tribunals
- Professional bodies

## **Employee and Volunteer Data**

### [How we use employee and volunteer Information](#)

In addition to those stated in the OCL Privacy Notice, we also collect, store and process:

- DBS disclosure information, which is included within the risk assessment written in response to the disclosure information.
- Disciplinary information

### [Why we collect and use employee and volunteer information](#)

- See Oasis Community Privacy Notice

### [Collecting employee and volunteer personal data](#)

- See Oasis Community Privacy Notice

### [Storing employee and volunteer personal data](#)

- See Oasis Community Privacy Notice

**Who we share employee and volunteer data with**

In addition to those stated in the OCL Privacy Notice, we may share employee and volunteer data with:

- Our Occupational Health providers (Corizon Health and Class Insurance)

How we use Children in Need and Children Looked After Information

**How we use Children in Need and Children Looked After Information**

- See Oasis Community Privacy Notice

**Why we collect and use Children in Need and Children Looked After information**

- As in OCL PN See Oasis Community Privacy Notice
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**Collecting Children in Need and Children Looked After personal data**

- See Oasis Community Privacy Notice

**Storing Children in Need and Children Looked After personal data**

- See Oasis Community Privacy Notice

**Who we share Children in Need and Children Looked After data with**

- As in OCL PN See Oasis Community Privacy Notice

I have read and understood the Supplementary Privacy Notice for Oasis Academy Boulton	YES / NO
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**PLEASE SIGN AND DATE BELOW TO CONFIRM ALL THE INFORMATION YOU HAVE PROVIDED ON THIS FORM HAS BEEN COMPLETED TO THE BEST OF YOUR KNOWLEDGE.**

<b>Parent/Carer Signature</b>	
<b>Date</b>	